

APPLICATION FOR ADMISSION

INSTRUCTIONS: PLEASE READ CAREFULLY.

This application is for the graduate program at Talladega College. You can pay your application fee by calling the Business Office at 256-761-6224

APPLICATION FILING DEADLINES: Talladega College encourages applicants to apply early. Admission decisions are made when all supporting documents are received. Deadline dates for filing the admission application and submitting all supporting documentations. mission application are:

| | |
|-------------|-----------------|
| August 15 | Fall Semester |
| November 10 | Spring Semester |
| April 25 | Summer Semester |

APPLICATION FEES: A non-refundable application fee of \$75 must be submitted with the application.

All required transcripts must be OFFICIAL. You must request the sending institution to send transcripts directly to the Admissions Office. Be sure to request transcripts in plenty of time prior to the stated deadlines. No admission decisions can be made until the College receives ALL documentation required to support your application.

FINANCIAL AID: To apply for financial aid, please visit our website: <http://www.talladega.edu/students/financialaid.asp> where you will find the Free Application for Student Financial Aid (FAFSA) and other financial aid information, including deadline dates. The Financial Aid Office [(678) 466-4185] is located in the Seymore Building. **Amanda Headen, Director of Financial Aid**

256-761-6236 - Office

256-761-6462 - Fax

aheaden@talladega.edu

finaid@talladega.edu

ADMISSION REQUIREMENTS

APPLICANTS:

The applicants should have a bachelor degree from a regionally accredited institution with a major of computer science, computer information systems, management information systems, business, criminal justice, computer professionals, or a closely related field with a minimum 2.50 GPA on a 4.0 scale. Majors other than computer science, computer information systems or business will require some additional fundamental courses to enhance student success in the program.

- Application Form
- Application Fees
- Official Transcript Each Post-Secondary Institution Attended
- Two References
- Personal Statement (Please write an essay (650 words or fewer) that demonstrates your ability to develop and communicate your thoughts. e.g..

some ideas include: a person you admire; a life-changing experience; or your viewpoint on a particular current event. Please attach your essay to your application.

- Resume

ADMISSION TEST:

- Standardized Test Scores: GMAT and GRE are **not required**.
- **Not Required:** Test of English as a Foreign Language (TOEFL) is not required But a graduate student application should demonstrate the evidence of speaking and writing English language.

INTERNATIONAL ADMISSION:

Talladega College will consider graduate applicants who have earned three-year baccalaureate degrees from 15-year education systems. The school from which the applicant has earned the degree must be a formally recognized or regionally accredited institution of higher learning commission recognized by their Country or State. This is an online program, but students are expected to read, write, and speak English fluently. International applicants must comply with all requirements set forth for applicants.

Students who are not United States citizens or permanent residents of the United States who wish to apply for admission to Talladega College must submit the following to the Office of Admissions:

- a) A completed application for admission accompanied by a \$75.00 non-refundable application fee (i.e., credit card, check, or money order made payable to Talladega College)
- b) A medical form
- c) An affidavit of support or official statement indicating the source(s) and amount of financial assistance to be remitted for educational expenses if admitted to Talladega College.
- d) Have all U.S. universities/colleges attended send official transcripts either electronically or via mail.
- e) Student athletics have the option of using INCRED (International Credential Evaluations (An ACRO member and partner) to have transcripts from universities/colleges outside of the United States evaluated.

Transcripts from universities/colleges outside of the United States **MUST** be evaluated by an external credential evaluation company. Please request a course-by-course evaluation with credit hours and GPA calculation. Talladega College will accept evaluations only from any NACES member agency. Please visit <http://www.naces.org> to learn more about NACES and its membership.

International students requesting transfer of credits earned at another institution must be honorably dismissed from the last college or university attended. A Transfer out Form must be presented from the last institution attended granting permission to attend another institution, and must accompany the college transcript. No credit will be given for any courses where the grade earned is less than a **"B"** (i.e., 3.0 on a 4.0 scale).

In addition to the above and upon acceptance, international students are required to remit payment for one academic year in advance. An I-20 form will be forwarded upon receipt of payment. They may apply for financial assistance after having successfully completed one year of academic work in the United States. Those receiving financial aid at the college from which they are transferring should furnish the Director of Financial Aid with a list of the type of aid being received.



"Home of the Amistad Murals"

Office of Admissions

915 938-2100

915 938-2100

915 938-2100

Phone: (

Fax:

www.talladega.edu

APPLICATION FOR ADMISSION

TERM ENTERING (CIRCLE ONE):

FALL

SPRING

SUMMER

YEAR

Social Security Number *

Last Name First Name Middle Name Other Last Name(s)

Current Mailing Address Street Apt. No.

City State Zip County

Home Telephone () Work Telephone ()

Cell Phone () Permanent Phone Number ()

E-mail Address

Permanent Street Address Apt. No. City State Zip County

Male Female Date of Birth / / Place of Birth: City State

CITIZENSHIP STATUS: U.S. citizen Alien, resident Alien, non-resident

ETHNICITY: Please answer the following two questions.

Non-Hispanic or Latino? Yes No

Native Hawaiian or Other Pacific Islander

What is your race? (Choose one or more) American Indian or Alaskan Native

Black or African America

Asian

White

Talladega College is required to report sex and race/ethnic information to certain federal and state agencies.

ENTERING STATUS: (check one)

Application Type:

Transient

Transfer

Returning Student

Do you plan on attending Talladega College as a full-time or part-time student?

Full-time Part-time

INTERNATIONAL STUDENTS ONLY

What type of VISA do you currently hold?

What is your country of residence?

Do you need an I-20 Certificate of Eligibility? No Yes If Yes, in which State do you reside?

What is your native language?

Have you taken the Test of English as a Foreign Language (TOEFL)? No Yes When?

Or the International English Language Testing System (IELTS)? No Yes When?

ADDITIONAL INFORMATION

How did you hear about Talladega College's master program?

What other schools are you applying to?

After reading and confirming, type your name in the signature field below as you would sign an official document.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and correct, and that I have listed every postsecondary institution I have ever attended.

I understand that any material false statement made knowingly and willfully by me on this application may subject me to no further consideration being given. Additionally, I further understand that any such false statement may subject me to disciplinary and/or immediate dismissal from the institution.

I understand that if I do not enroll for the term indicated, I may update my application for next subsequent semester by contacting Talladega College's Office of Admissions. After this time, a new application and fee will be required.

Signature _____

Date _____

OFFICE USE ONLY: App. Fee Rec'd with App. on ___/___/___ Check No. _____ Money Order _____ Cash by _____