

**TALLADEGA COLLEGE
FALL 2017 REGISTRATION PROCESS**

The Fall 2017 registration process will be conducted based upon the following schedule:

Thursday, August 17, 2017 1:30 p.m. – 3:00 p.m. Advance Registered Students*

**3:00 p.m. – 5:00 p.m. Student Leaders, Honor Students,
Soccer/Volleyball Teams, and Band members.**

Friday, August 18, 2017 1:00 p.m. – 5:00 p.m. First-Time Freshmen and New Transfers

**Monday, August 21, 2017 9:00 a.m. – 12:00 noon Upperclassmen Pre-Registered
LAST NAME A-L**

**1:00 p.m. - 5:00 p.m. Upperclassmen Pre-Registered
LAST NAME M-Z**

Tuesday, August 22, 2017 9:00 a.m. – 4:00 p.m. ALL Students

CLASSES BEGIN AT 8:00 A.M. – WEDNESDAY, AUGUST 23, 2017

The process begins for **ALL STUDENTS** in Callanan Gymnasium based upon the dates and times listed above. ALL Students will check in with the Office of Admissions and Student Affairs and be directed to the next step of registration.

There **MUST** be advisors per division, per major located in the gym during the dates and times listed above. Each student must be cleared by the advisor for registration.

Schedule forms, schedule booklets, etc. will be available per division table for use in the advising process. **The process will not close during the lunch hour on August 21st and August 22nd.** Division Deans, area supervisors and Vice Presidents are asked to direct staff and faculty and monitor the process to ensure availability to students during the dates/times listed above. Classes will begin on August 23, 2017, however, registration will continue through the official last date to add classes. Therefore, faculty and staff must be available in their individual offices to assist students between classes and conduct routine responsibilities.

Unofficial transcripts will be available for advisors and students in the gymnasium on the dates/times noted above. Students and advisors can request an unofficial copy from the Registrar's Office beginning August 23, 2017. Students must present a picture ID to pick up their copy.

***Students who attended early enrollment session June 30th, July 27th and students officially registered for Summer Institute 2017**

****LAST DAY TO ADD A CLASS- September 5, 2017**

LAST DAY TO DROP A CLASS- October 23, 2017

LAST DAY TO WITHDRAW FROM A COURSE- November 29, 2017