



[INCIDENT REPORTING FORM](#)

REPORTING A CONCERN

YOU MAY USE THIS [INCIDENT REPORTING FORM](#) TO INFORM THE TALLADEGA COLLEGE TITLE IX OFFICE OF ANY TITLE IX RELATED INCIDENT.

Reporting of any TITLE IX violation is encouraged at all levels in the Talladega College community. Anyone who has knowledge of an offense or who has been personally affected by an offense defined in our Title IX Gender-Based and Sexual Misconduct Policy can, and is highly encouraged to, report this.

Talladega College does not permit discrimination, abuse, harassment in its educational programs and related activities on the basis of race, color, national origin, ethnicity, gender, gender identity, sexual orientation, disability, age, religion or any other characteristic protected by institutional policy or state, local and federal law. Students who believe that they have been subjected to discrimination or harassment in violation of the Talladega College policy should follow the procedure outlined herein to report their concerns.

Once a report has been made, an immediate initial investigation will ensue to determine if there is a reasonable cause to believe the nondiscrimination policy at Talladega College has been violated. If reasonable cause does exist, Talladega College will initiate a prompt, thorough and impartial investigation for the purpose of determining if the Talladega College nondiscrimination policy has been violated. If so, a prompt and effective remedy will be implemented to end the discrimination, prevent any reoccurrence and address the effects related to the violation.

The Title IX Grievance Resolution process governs the Talladega College procedure for receiving complaints of sexual misconduct and the protected-class discrimination and harassment, the investigation of such complaints, the prompt and fair determination as to whether Talladega College policies have been violated and the imposition of appropriate sanctions where violations have been found to exist. This procedure also governs the appeal process whereby a party aggrieved of any findings or sanctions may seek review.

Sexual and discriminatory misconduct are especially destructive within the educational process and affects the well-being of the members of the Talladega

College community. The prompt investigation and appropriate disposition of charges is required if Talladega College is to fulfill its responsibilities and its obligations under federal law; therefore, to the extent the provisions herein may conflict with those related to charges of other Student Code of Conduct violations, this procedure governs.

COMPLAINTS AND REPORTS OF OR CONCERNING DISCRIMINATION AND/OR HARASSMENT

Students who believe that they have been subjected to discrimination or harassment in violation of the Talladega College policy should follow the procedure outlined in this herein to report these concern.

Students who wish to report a concern or complaint relating to discrimination, harassment or sexual misconduct may do so by reporting the concern to the Talladega College Title IX Coordinator:

Susan Henderson
Title IX Coordinator
203 Seymour Hall
lshenderson@talladega.edu
(256) 761-8683

A written complaint may begin by completing [INCIDENT REPORTING FORM](#) which will be forwarded to the Title IX Coordinator.

Individuals with complaints of this nature also have the right to file a formal complaint with the United States Department of Education:

Office for Civil Rights (OCR)
400 Maryland Avenue, SW
Washington, DC 20202-1100
Customer Service Hotline
800.421.3481 Fax
202.453.6012 TDD
OCR@ed.gov

Office for Civil Rights
Region IV 61 Forsyth Street
S.W. Suite 19T10
Atlanta, GA
(404) 974-9406 Fax
(404) 974-9471
OCR.ATLANTA@ed.gov

Talladega College will not retaliate against any student for reporting a TITLE IX concern or complaint or for participating in the TITLE IX grievance resolution process.

Susan Henderson

TITLE IX COORDINATOR
203 SEYMOUR HALL
TALLADEGA, AL
(256) 761-8683
lshenderson@talladega.edu